

MINUTES OF THE ANNUAL MEETING
OF COLBURN TOWN COUNCIL HELD ON MONDAY 20th MAY 2024
AT 6 PM IN COLBURN VILLAGE HALL

PRESENT

Mayor: Colin Mincher (Chair)
Councillors: Miles Burnham, Angela Dale, Karen Dodd, Michelle Dunning, Wayne Garbutt, Rupert Hildyard & Paul Towers
Colburn Moor – Andrea Crowe **Albermarle** – Akuila Tutora
Clerk Philippa Graves
Deputy Clerk Angela Pickersgill

No Members of Public were present

APOLOGIES - Cllr Jag Sharma

1. ELECTION OF MAYOR

Cllr Dale proposed Cllr Michelle Dunning, seconded by Cllr Burnham and a unanimous vote was made in favour of the proposal.

Cllr Michelle Dunning was duly elected and thanked councillors for their support. The Acceptance of Office was read out and signed and Cllr Dunning took the Chair for the meeting.

Cllr Dale gave a vote of thanks to Cllr Mincher for his sterling work having taken over the Chair mid-term in January 2023 during the difficult phase of handling the Sports Centre re-organisation. This statement was welcomed and supported by councillors.

2. ELECTION OF DEPUTY MAYOR

Cllr Dale proposed Cllr Akuila Tutora, seconded by Cllr Crowe and a unanimous vote was made in favour of the proposal.

Cllr Akuila Tutora was duly elected to the position of Deputy Mayor.

3. REPORTS FROM MEMBER REPRESENTATIVES FROM COMMITTEES AND ORGANISATIONS

Open Spaces – Cllr Burnham, as Chair, thanked all the committee members and groundsman for their hard work and contribution during the past year.

He noted that the committee had stayed within budget but carried out their requirements. Play Parks had been maintained to a high standard, inspected monthly and any faults repaired as soon as possible. The two monthly Litter picks have continued with support from community volunteers and is much appreciated together with the Community Café for providing refreshments and butties.

The Christmas Tree lights “turn on” was well attended and a big thank you to the Colburn Primary school children for singing carols. The Garden and Scarecrow event was a success although it would be nice to see more entries this year.

Several meetings have taken place with Rachel from Buglife over the past few months and it is planned to widen and lengthen the wild flower beds along the A6136 which Bug Life will fund. The Town Council will sign a 10 year management agreement to maintain the Wild Flower beds although it is not legally binding. Work on the beds will commence this October.

NDunning 17/6/24

All the blue Flower Tubs have once again been sponsored which will cover the cost of plants so a big thank you to all those involved for their generosity.

Allotments Association – Cllr Dale reported that a meeting had been held recently and the secretary and chairperson had changed. The office asked for contact information on the new personnel so they knew where to direct residents asking for information on obtaining an allotment and sending the annual invoice.

Hanson Sports & Social Club – Cllr Tutora reported that Mary, a key member, had retired after over 30 years of support. Ongoing work on the toilets had been completed and the next phase would be the refurbishment of the Gents/Ladies. Many events were being planned and currently Sat & Sunday breakfasts were being served.

Village Hall – Cllr Tutora reported on the completion of the new kitchen and decoration throughout the hall which allowed for regular multi-use from the Cubs/Beavers, Dancing, Community Hub, Church, Youth Project and Young at Heart groups. The Village Hall was in a healthy financial position going into 2024.

Yorkshire Local Councils Association – Cllr Dale had attended 2 of the meetings and the Richmondshire Annual Meeting would be held in the Village Hall on Thursday 13th June at 7 pm.

Agendas & Minutes from the Joint Burial Board meetings are circulated to all councillors as the meetings take place during the year. Minutes from the Planning and Open Spaces & Play Parks Committee are ratified at full Council as presented.

4. APPOINTMENT OF COMMITTEE MEMBERS

The following committee representation was unanimously agreed for the forthcoming year:

Committees:

Joint Burial Authority	Cllrs Angela Dale, Karen Dodd & Michelle Dunning
Allotments Association	Cllr Andrea Crowe
Hanson Sports & Social Club Committee	Cllr Akuila Tutora
Yorkshire Local Councils Association	Cllrs Angela Dale & Colin Mincher
Village Hall Management Committee	Cllr Akuila Tutora

Colburn Community Sports Centre Cllrs Dale, Crowe, Towers & Tutora are unpaid trustees. Monthly report & accounts are presented to the Town Council and kept on file

Planning Committee (small planning applications): Cllrs Michelle Dunning, Rupert Hildyard, Colin Mincher, Jag Sharma & Paul Towers. Chair to be elected by committee at their first meeting. All developments with more than one property are discussed by the whole Town Council.

Open Spaces/Play Park Committee: Cllrs Miles Burnham, Andrea Crowe, Angela Dale, Wayne Garbutt & Akuila Tutora. Chair to be elected at their first meeting. Meetings held most months to which all councillors are invited to participate in the discussion.

5. TO REVIEW AND ADOPT THE TERMS OF REFERENCE FOR THE OPEN SPACES AND PLANNING COMMITTEES AND THE NEW FINANCIAL REGULATIONS

All the papers were reviewed and adopted.

6. TO REVIEW THE CURRENT ASSET REGISTER OF LAND, BUILDINGS AND EQUIPMENT

The list was reviewed and accepted for audit and publication.

M. Dunning 17/6/24

